



# THE GENERAL CONFERENCE OF THE NEW CHURCH

## CONFERENCE COUNCIL MEETING

**held on Tuesday 23<sup>rd</sup> July 2024 at 10.00am**  
**Writing Room, Hayes Conference Centre, Derbyshire**

|                     |                                                                                                  |                                                                                                                                          |
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| Trustees Present:   | Mrs M L Cowie<br>Mr N K Sutton.<br>Mrs S Chesworth<br>Revd B R Jarvis<br>Mr B Friend             | Chair<br>Vice-Chair<br><br>Co-opted Council Member                                                                                       |
| Also in attendance: | Ms N Welch<br>Mr P Mehew<br>Revd J Dunion<br>Revd R Jarratt<br>Mr C Chambers<br>Mr Trevor Millar | Company Secretary<br>Company Accountant<br>Spiritual Leader<br>Deputy Spiritual Leader<br>President, New Church College<br>Invited Guest |

Start time: 10.00am  
Finish Time: 12.30pm

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| 73 | <b>Opening</b><br>Revd Bruce Jarvis opened the meeting with readings from Exodus 12-23 and True Christian Religion 6, followed by a short prayer.                                                                                                                                                                                                                               |  |
| 74 | <b>Minutes</b><br><b>Confirmation of the Minutes of the Council meeting held on 28<sup>th</sup> June 2024</b><br>The minutes of the last meeting were approved by all present with Sue Chesworth proposing and Barry Friend seconding.<br><br><b>Matter arising from the minutes.</b><br><br><b>Bournemouth New Church</b> – Ongoing<br><br><b>Chester New Church</b> – Ongoing |  |
| 75 | <b>Finance Update</b><br>The Company Accountant gave an update on the current position of the audit and year end accounts, all of which is looking positive.                                                                                                                                                                                                                    |  |

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| 76                       | <b>Southend New Church</b><br>Natalie explained that Gwen Hardy had contacted her to inform her that the Southend New Church which closed seven years ago, with the few remaining members continuing to meet for a service from time to time, have decided to cease all services. They have kindly donated the remaining funds of £80.00 to The General Conference.<br><br>The Council acknowledged this donation, and expressed their thanks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| 77                       | <b>Areas of responsibility and links with Ministry were confirmed as follows:-</b><br><br><table><tr><td>Purley Chase</td><td>Mr N Sutton and Revd H Brown</td></tr><tr><td>Finance</td><td>Mr N Sutton and Revd C Curry</td></tr><tr><td>Youth</td><td>Mrs S Chesworth and Revd R Jarratt</td></tr><tr><td>Human Resources</td><td>Ms N Welch and Revd B Talbot</td></tr><tr><td>Training and Development</td><td>Mrs S Chesworth and Revd R Jarratt</td></tr><tr><td>CAM</td><td>Mrs M Cowie and Revd C Bank</td></tr></table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Purley Chase | Mr N Sutton and Revd H Brown | Finance | Mr N Sutton and Revd C Curry | Youth | Mrs S Chesworth and Revd R Jarratt | Human Resources | Ms N Welch and Revd B Talbot | Training and Development | Mrs S Chesworth and Revd R Jarratt | CAM | Mrs M Cowie and Revd C Bank |  |
| Purley Chase             | Mr N Sutton and Revd H Brown                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| Finance                  | Mr N Sutton and Revd C Curry                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| Youth                    | Mrs S Chesworth and Revd R Jarratt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| Human Resources          | Ms N Welch and Revd B Talbot                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| Training and Development | Mrs S Chesworth and Revd R Jarratt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| CAM                      | Mrs M Cowie and Revd C Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| 78                       | <b>Spiritual leader Update</b><br>Jack Dunion explained that work was still ongoing on the facilitation for Conference with the help from Gayle-Anne Drury and Emma Daniels.<br><br>Emma Daniels is a contractor helping the Ministry with administrative duties to allow them to focus on their roles and duties as Ministers. The contract was due to end at the end of September 2024, and it was agreed that this could be extended for a further 6 months as her work has proven to be invaluable to the Ministers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| 79                       | <b>Bradford Project</b><br>The Bradford Project is due to end at the end September, and it was agreed that a Task and Finish Group consisting of Trevor Millar, Jack Dunion, Sue Chesworth will look into the project and the future.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |
| 80                       | <b>Media and Marketing Co Ordinator</b><br><br><i>Leaders' Fees-</i> It was decided the keep the leaders' fees at Purley Chase separate from the Media & Marketing Budget. Revd Helen Brown would be asked to look after this budget.<br><i>Action: Becky will speak to Helen Brown to make sure she is happy to look after the budget.</i><br><br><i>Recruitment</i> -The subgroup had looked into the role of Media and Marketing Co Ordinator. This role currently includes organising the national Zoom worship Services. The subgroup suggested this be a separate, part-time, role.<br><br><i>Marketing &amp; Media Co Ordinator-</i> The role of Marketing and Media Co Ordinator will be full time, 40 hours a week with a salary between £26-£30K per annum depending on experience. The main purpose of this role will be to develop and execute the organisation's marketing and social media strategies to expand engagement and traffic to our website, to create and curate engaging content for various social media platforms, promoting events throughout the organisation, analysing search engine optimization, along with other duties.<br><br><i>Zoom Worship</i> - The role of the Zoom worship will be 5 hours a week, 20 hours a month focusing on Zoom worship alone which involves many duties. Emma Daniels is currently covering Zoom worship until we have recruited a new employee for this role. | RJ/NW        |                              |         |                              |       |                                    |                 |                              |                          |                                    |     |                             |  |

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|           | After discussion the proposal was approved and both jobs will be advertised internally and externally.                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <b>81</b> | <b>Youth &amp; Family Team</b><br><br><i>Junior Membership</i> - Sue Chesworth explained that the Youth & Family approve of Junior Membership so Sue will speak to the Young People's Committee whilst at Conference for their views before going back to the Constitution Revision Group (CRG)<br><br><i>International Summer Camp</i> – Jenny Jones was approached by an American New Church group who have expressed an interest in attending a summer camp which is likely to go ahead in July 2025. |  |
|           | <b>The meeting closed at 12.30pm with a short prayer from Revd Bruce Jarvis.</b>                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|           | <b>Fix Council meeting dates for year ahead</b><br><br><b>2024</b><br>September 6th 2024 (Zoom Meeting)<br>November 22nd 2024 (Zoom Meeting)                                                                                                                                                                                                                                                                                                                                                             |  |