

THE GENERAL CONFERENCE OF THE NEW CHURCH

COUNCIL

Year 2016/2017

Tuesday 26th July 2016 Pre-Conference Meeting

Trustees Present: Mrs J M Wilson [Chairman]
 Mr M J Hindley [Vice-Chairman]
 Ms J Z Brooks [Company Secretary]
 Mr R H Cunningham
 Mr M D Haseler
 Mrs L K Nicholls
 Mrs R F Turner

Also in attendance: Revd D E Gaffney [Spiritual Leader]
 Revd C A Bank [Secretary of Ministers' Committee]
 Mrs S G Field [Company Accountant]

95	COUNCIL MEETING A meeting of Council was held in the Writing Room of The Hayes Conference Centre, Swanwick, Alfreton, Derbyshire DE55 1AU at 10.30 a.m. on Tuesday 26th July 2016 pre-Conference.	
96	OPENING The Revd Christine Bank opened the meeting by reading Micah 6: 8.	
97	WELCOME AND APOLOGIES The Chairman welcomed everyone to the meeting. There were no apologies.	
98	MINUTES 98.1 Confirmation of the minutes of the last meeting The Minutes of the last meeting of the Council May 2016 were approved as an accurate record of the meeting. 98.2 Matters arising from the Minutes 98.2.1 Brightlingsea Church [see Minute 77.2.5] It was noted that the church had been marketed with best written offers to be made by 25 August and that it was hoped that the registration of the land would be completed shortly. Mr Michael Hindley reported that so far nobody had viewed the property despite two viewing sessions having been arranged by the estate agent. 98.2.2 Appointment of a Deputy Manager at Purley Chase [Minute 77.2.6] One candidate, Mrs Jane Harbord, was interviewed and has been appointed to start work on 1 August. The Revd David Gaffney requested that a copy of her contract be sent to Mrs Anne Gaffney, the Purley Chase Manager, and the Council agreed that this should be done.	JZB

	<p>98.2.3 Company Accountant [Minute 77.2.6] It was noted that so far the Company Accountant's working mainly from home had not caused any problems.</p> <p>98.2.4 Library and Archives (Minute 86) Mr Gordon Kuphal will report on progress for the September Council meeting.</p> <p>98.2.5 Purley Team Member (Confidential Minute 94) Making any decision was deferred until the September meeting when the constitution of the Team would be discussed after obtaining the views of the Centre Manager.</p>	<p>JZB</p> <p>DEG</p>
99	<p>CONFIRMATION OF DECISIONS MADE BY EMAIL</p> <p>99.1 Decision confirmed: that the interview panel be authorised to appoint a Deputy Manager for Purley Chase [28 June 2016]</p> <p>99.2 Decision confirmed: that the Trustees' Report and Accounts to 31 March 2016 be adopted and that Ms J Zoë Brooks be authorised to sign them on behalf of the Council [12 July 2016]</p> <p>99.3 Decision confirmed: that the contract of the Deputy Manager at Purley Chase be amended in accordance with the working arrangement preferred by the Manager and the Deputy manager. [19 July 2016]</p>	
100	<p>APPOINTMENT OF MINUTES COMMITTEE, AGM 2016</p> <p>The Company Secretary recommend that the appointment of the Minutes Committee as Mr Gordon Kuphal, Secretary, and Mrs Frances Fisher. Arrangements were made for this proposal to be put to Conference.</p>	
101	<p>ARRANGEMENTS FOR SESSIONAL COMMITTEES 2016 AND DISCUSSION OF OTHER MATTERS LIKELY TO ARISE</p> <p>A schedule giving details of membership of sessional committees was provided. A query regarding the distribution of income from the Common Investment Fund was discussed.</p> <p>Resolved: that the amount of income actually received in a period will be the amount distributed.</p>	
102	<p>PROCEDURE FOR MAKING DECISIONS BY EMAIL</p> <p>The procedure agreed in March 2015 was discussed.</p> <p>Resolved: that no amendments would be made at present and that the Council would try harder to adhere to the procedure and that the procedure would be reviewed automatically each September.</p>	
103	<p>APPOINTMENT OF STAFF BY INTERVIEWING PANELS</p> <p>The question of whether interviewing panels should appoint staff themselves or whether the matter should be referred to the Council for a decision was discussed.</p> <p>Resolved: that the panel would make the decision unless the Council had specifically requested that the matter be referred back to it.</p>	
104	<p>COLLEGE'S INVESTMENT MANAGERS</p> <p>The Council had been asked whether it would like a Trustee of Conference to be a second signatory on the College's investment account.</p> <p>Resolved: that Mr David Haseler should be the second signatory on the Brewin Dolphin account.</p>	JZB

105	HACKING OF TWO OF OUR WEBSITES The council noted that Miss Gemma McLean had had to restore two Marketing Group websites that had been hacked. It was agreed that Mr Richard Cunningham should check that a sufficiently long and complex password was being used.	RHC
106	BURNLEY SOCIETY The Council noted with sadness that the Burnley Society was considering the possibility of closure.	
107	SALE OF CONFERENCE PROPERTIES The Council decided that the acceptance of offers should be left in the hands of the Company Secretary and the relevant Property Manager.	
108	LEGIONELLA The Council considered two enquiries it had received on this subject and decided upon the response to be made to them.	RHC JZB
109	CLOSING The Revd Christine Bank closed the meeting by referring back to the opening reading.	

Future meetings

September 16th-17th **2016**

November 11th-12th **2016**

March 10th-11th **2017**

May 5th-6th **2017**

July 25th-28th **2017** Annual Meeting

September 15th-16th **2017**

November 17th-18th **2017**